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# Your True Partner Honor Society

## SELECTION GUIDELINES

### **Eligibility Requirements:**

Recipients must be an Immediate Family Member (Spouse or Children) of an AmCap Mortgage Ltd. employee.

Completed applications and all other documents must be received by the posted deadline.

Incomplete applications will not be considered.

No application materials will be returned.

### **Evaluation Criterion:**

Commitment to academic excellence.

Dedication to philanthropy and service to others.

Involvement and leadership in community, church or work.

All candidates will be required to submit a completed application and proof of school acceptance (if applicable). Resume, creative add-on's and supporting documents are optional and may be submitted to enhance your application.

### **Selection Committee:**

All decisions for the scholarships will be determined by the AmCap Board of Directors.

The marketing director will oversee the distribution of scholarship information, collect and prepare all applications for consideration, convene and guide the selection committee and manage the follow up process for any scholarships awarded.

The AmCap Board of Directors will serve on the selection committee along with the marketing director.

If a member of the Executive Board has an applicant applying for the scholarship, they may not serve on the selection committee.

### **Announcement of Recipients:**

Emails will be sent to all candidates notifying them of the outcome.

Announcement with names of the recipients will be emailed to all AmCap employees.

### **Distribution of Funds:**

Recipient will be required to provide the Selection Committee Chair with their student ID # and Bursar address.

The scholarship award will be issued directly to the award winner by check for the full amount to the institution at the beginning of the Fall semester. It will be the recipient's responsibility to get the check to the proper institution for payment.

If the recipient does not register for the fall 2022 semester, the money will revert back to AmCap Mortgage.

\*This scholarship is an educational gift pursuant to Section 2503(e) of the tax code and is excluded from gift tax reporting.



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## TIPS & TRICKS

-  Start your application ahead of time to ensure you get it submitted before the deadline.
-  Complete the application in full! This is essential. Any applicants that leave any application components blank will not be considered for a scholarship.
-  Use the fillable PDF to type in your answers directly to the application. Use the default font.
-  Follow application directions and answer prompts in complete sentences.
-  Proof check your work to ensure grammar and spelling is correct.
-  Make sure all supporting documents such as resumes are updated and current.
-  Use a professional email, not something like “surfergirl28@yahoo.com”. Don’t have one? Create one on gmail!
-  Neatness counts!
-  Give it a final “once over” before you submit your application.
-  Remember, your scholarship application represents you!



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Please submit this completed application by the June 30, 2023 deadline. Announcement will be made in July.

**PERSONAL INFORMATION**

APPLICANT'S FULL NAME: \_\_\_\_\_

APPLICANT'S EMAIL: \_\_\_\_\_

RELATIONSHIP TO EMPLOYEE & THEIR NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

INSTITUTION ATTENDING & INSTITUTION ADDRESS: \_\_\_\_\_

**Boast & Brag on yourself!** Complete the below sections in their entirety to be considered for a scholarship. You may attach a resume, creative add-ons or supporting documents to enhance your application. Your completed scholarship packet needs to be emailed to amcapscholars@myamcap.com by midnight on June 30.

HAVE YOU RECEIVED AN AMCAP SCHOLARSHIP BEFORE?  YES  NO

TELL US ABOUT YOURSELF:

DESCRIBE YOUR COMMUNITY INVOLVEMENT, VOLUNTEER ACTIVITIES AND WHY GIVING BACK IS IMPORTANT TO YOU:

WHAT ACTIVITIES OUTSIDE OF WORK ARE YOU INVOLVED IN?

LIST ANY HONORS, AWARDS OR PERSONAL ACHIEVEMENTS THAT YOU ARE PROUD OF:

WHAT ARE YOUR CAREER AND/OR ACADEMIC GOALS?

TELL US WHY THE AMCAP EDUCATIONAL SCHOLARSHIP WOULD MAKE AN IMPACT ON YOUR LIFE?:

APPLICANT'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

